



An ATN Services Company

# Professional Industrial Consultants

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## Automation Project Manager Romulus, MI

### JOB DESCRIPTION

- The Project Manager will be responsible for supervising Plant automation projects including projects schedules, timelines, budgets, manpower allocations, and equipment installation
- Responsible for simultaneously managing number of Small to Medium projects at any given time
- Will develop or review project proposals, determine time frame, funding, procedures for accomplishing project, staffing requirements, and allotment of available resources to various phases of the project
- Examine and understand **Assembly Tooling, Equipment, and Automation** specifications to ensure the functionality of the equipment meet plant needs
- Directs program activities pertaining to assembly equipment and coordinates activities of personnel responsible for the design, construction, and implementation of assembly systems, while managing several projects simultaneously
- Work closely with Approved Equipment vendors on proposed equipment designs & processes and follows equipment through all phases of development
- Visit Suppliers built shops regularly to ensure that equipment is build on time and per Clients Specifications
- Develop project timelines, monitor, and manage those timelines to achieve all delivery milestones
- Monitor project closely, providing direction and support to the project team
- Work cross functionally to ensure project success, including accounting, design, manufacturing, and engineering, and shipping
- Manage Equipment buyoff process including shipping, installation, commissioning, and Start-up.
- Ensures that Clients products and services continue to be the benchmark within the industry
- Demonstrates a commitment to safe work practices while on Clients premises

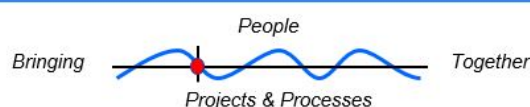
### KNOWLEDGE, SKILLS AND ABILITIES:

- Experienced with automation systems engineering and integration in the Vehicle Assembly manufacturing industry
- Proficiency with MS Office programs (Excel highly important) and MS Project
- Lead/manage engineers, suppliers, and technical trades on project teams
- Strong communication and documentation skills
- Work onsite within the Clients offices, Manufacturing Facilities and/or Suppliers as required
- Ability to meet deadlines without endangering the safety of himself/herself or others, or the integrity of the equipment
- Ability to interact professionally with customers, and maintain a positive working relationship, which at times may be under difficult circumstances and/or high-pressure situations

### REQUIRED EDUCATION AND EXPERIENCE:

- Bachelor's degree or equivalent experience
- 7+ years of experience of Automotive Assembly experience either in mechanical or controls engineering discipline
- 7+ years working knowledge of equipment, process, and commonly used design practices for automation projects
- 3+ Project Management Experience leading team of project engineers and supporting staff
- 3+ years working knowledge of manufacturing-type contracts, preferably in the automation or machine tool industries
- **Ability to travel locally in Metro Detroit and Toledo Metropolitan area visiting equipment suppliers**
- Must be able to work Overtime, Weekend, Holidays, Various Shifts when Required (Mostly during equipment installation Phases)

♦ OVERALL PROGRAM / PROJECT MANAGEMENT  
 ♦ MASTER PROGRAM / PROJECT SCHEDULING  
 ♦ TECHNICAL SUPPORT / CONTINUOUS IMPROVEMENT  
 ♦ ENGINEERING / FABRICATION / TESTING / LOGISTICS  
 ♦ INSTALLATION / QUALITY / INITIAL ACCEPTANCE  
 ♦ COMMISSIONING / LAUNCH / FINAL ACCEPTANCE



STAMPING / PRESSES / MILLS ♦  
 BODY SHOP TOOLING / AUTOMATION ♦  
 PAINT FINISHING SYSTEMS ♦  
 GENERAL ASSEMBLY TOOLING ♦  
 MATERIAL HANDLING / CONVEYORS ♦  
 PLACEMENT SERVICES ♦